

# Managing Your Senior Tour Events and Profile Online

## Use the menu items to the left side of each page:

- **Program Signup** - Use this area to sign up for your Senior Tour membership. Senior Tour membership is required to be eligible to enter any Senior Tour events.
- **Event Schedule** - takes you to the list of Senior Tour events
- **Transaction History** - shows your payments for events and Senior Tour membership and any refunds for withdrawals from events.

Transaction Log					
Date/Time	Type	Total	Description	Status	
3/15/2010 02:27:11 PM	Sale	\$55.00	E2 - Minnetonka Country Club	Approved	
3/25/2010 02:36:03 PM	Sale	\$55.00	E3 - Stillwater Country Club	Approved	
3/29/2010 02:27:11 PM	Refund	\$55.00	E2 - Minnetonka Country Club	Approved	

- **Events Registered For** - shows every event for which you are registered for and if you are currently wait listed for an event. This is the page you go to when withdrawing from an event. Click on "Withdraw" found to the far right of each event line. Your credit card will be refunded the full event fee. Once the withdrawal deadline has passed the opportunity to withdraw online will not be available. Contact the Senior Tour department for a withdrawal after the withdrawal deadline has passed. If your spot is filled by a wait listed player or last minute sign up you will get a complete refund. If your spot is not filled then no refund is available. "No shows" will not receive a refund.

Events Registered For			
Event	Site	Dates	Actions
E2 - Minnetonka Country Club	Minnetonka Country Club Minn.	May 17, 2010	<a href="#">Withdraw</a>
E3 - Stillwater Country Club	Stillwater Country Club Minn.	May 24, 2010	<a href="#">Withdraw</a>

  

Events on Wait List or Pending List			
Event	Site	Dates	Actions
All Section 1A - Cragun's - Bobby's (Day1)/The Dutch (Day2)	Crosswoods Golf Course Minn.	June 1 - 2, 2010	<a href="#">Team</a> <a href="#">Withdraw</a>

- **Edit Photo** - This is an area to upload your photo if you like. It will appear with your scorecard for the results of each event you play in.
- **IMPORTANT REMINDER! Edit Profile** - Please contact Karen when you have made a change to your **email address and/or phone number** in your online profile. We can make sure your email address is updated in your GHIN record for eRevisions and that your contact information is also updated in the Senior Tour roster available to Senior Tour members.
- **Logout** - Click here or at the top of any page to close out of any Senior Tour event online session.

**Questions? Please contact Karen Spruth (952-345-3978, karen@mngolf.org) or Joel Comstock (952-345-3968, joel@mngolf.org).**